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Facilities Planning & Safety Unit

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Site Inspection Check List for:

Sanitary Environment - OAR 333-535-0260

PR# \_\_\_\_\_ Date: \_\_\_\_\_ Inspector: \_\_\_\_\_

Provider: \_\_\_\_\_

Project: \_\_\_\_\_

Address: \_\_\_\_\_

Present at Site Inspection:

\_\_\_\_\_

Intended Occupancy Date: \_\_\_\_\_

Required PRIOR to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

SITE INSPECTION:

INTERIOR = Verify that the facility has installed:

OVERALL:

YES NO NA

Sanitary and storm drainage piping shall not be installed overhead whether within the ceiling or exposed, in operating and C-section rooms, pharmacy IV admixture clean rooms, intensive care nurseries, food storage areas, central sterile supply areas, and other sensitive areas. 333-535-0260 (8)

Where overhead drain piping is unavoidable in these areas as may occur in existing facilities special provision, such as the use of drain pans or FM 1680 approved couplings shall be made to protect the space below from possible leakage, condensation or dust particles. 333-535-0260 (8)

- If drain pans are installed for protection, the pans shall be drained to an open site, air-gap drain and shall be labeled. 333-535-0260 (8)
- Scrub sinks are provided for the exclusive use of staff in restricted and semi-restricted locations within operating and surgical suites and rooms. 333-535-0260 (1)(b)

## **PUBLIC/ STAFF TOILET ROOMS:**

**YES NO NA**

- No toilet room shall open directly into any room in which food, drink, or utensils are handled or stored. 333-535-0260 (3)
- Toilet rooms, conveniently located and separate from those used by patients, shall be provided for all hospital personnel. 333-535-0260 (3)
- Public/Patient toilets shall be provided conveniently near multi-purpose rooms. 333-535-0260 (6)

Toilet rooms shall have Handwashing Stations which include:  
333-535-0260 (1) & (1)(a)

- Hand wash sink
- Hot & Cold water supply
- Faucet that facilitates easy on and off mixing capabilities without use of hands.
- Single use paper towel dispenser
- Soap Dispensers

## **PATIENT CARE UNITS:**

**YES NO NA**

- Toilet and Handwashing facilities shall be available as follows:  
   Newly constructed single patient rooms having a private toilet, a hand-washing station in both the toilet room and the patient room shall be provided. 333-535-0260 (2)(a)
- Renovation projects involving single patient rooms that have a private toilet room, a hand wash station shall be located in either the toilet room or the patient room. 333-535-0260 (2)(a)
- In single patient rooms having a toilet room connecting 2 rooms, a hand-washing station shall be provided in the toilet room and in each of the 2 patient rooms. 333-535-0260 (2)(b)
- All wards of (2) or more beds, having a separate or connecting toilet room, shall have a hand-washing station in the toilet room as well as in the ward. 333-535-0260 (2)(c)

A toilet room shall be directly accessible from each patient room without going through the general corridor. 333-535-0260 (d)

One toilet room shall serve not more than 4 patients or two patient rooms. 333-535-0260 (2)(e)

Patient Toilet Rooms shall have Handwashing Stations which include:  
333-535-0260 (1) & (1)(a)

- Hand wash sink
- Hot & Cold water supply
- Faucet that facilitates easy on and off mixing capabilities without use of hands.
- Single use paper towel dispenser
- Soap Dispensers

PSYCHIATRIC UNITS: The hand-washing station may be omitted from the patient room when a hand-washing station is located in an adjoining toilet room. Toilet and hand-washing stations in special care, locked psychiatric units may be provided based on patients' needs and the Patient and Staff Safety Assessment. 333-535-0260 (2)(f)

Tub or Shower:

At least (1) shower or tub for each 12 beds shall be provided, except that in post-partum units 333-535-0260 (6)

POST PARTUM UNITS: Shall include a minimum of (1) shower per 12 beds. 333-535-0260 (6)

Each tub or shower shall be in an individual room or enclosure that provides space for the private use of the bathing fixture and for drying and dressing. 333-535-0260 (6)

At least (1) bathing fixture on each patient floor shall have space for a wheelchair with an assisting attendant. 333-535-0260 (6)

In new construction, at least (1) toilet for each 12 beds shall be provided in the bathing room. 333-535-0260 (6)

Each patient care unit shall include or have direct access to a clean utility room or area open to the corridor containing:

Work Counter

- Facilities for storage and distribution of clean and sterile supply materials. 333-535-0260 (4)
- If the room is used for clean storage only, the hand-washing sink may be omitted. 333-535-0260 (4)
- If the area is open to the corridor, all supply cabinets shall be fully enclosed. 333-535-0260 (4)

A hand wash station including:

- Hand wash sink
- Hot & Cold water supply
- Faucet that facilitates easy on and off mixing capabilities without use of hands.
- Single use paper towel dispenser
- Soap Dispensers

Each patient care unit shall include or have direct access to a soiled utility or a soiled holding room containing:

- A clinic sink or equivalent flushing rim sink. Where a bed pan flushing device is provided in patient toilet rooms, a utility sink may be provided in the soiled utility room instead of a clinical sink. 333-535-0260 (5)9a)
- The utility sink shall be at least 10" deep and measure at least 22" by 21". 333-535-0260 (5)(a)
- Work counter 333-535-0260 (5)(a)
- Waste & linen receptacle 333-535-0260 (5)(a)
- Separate infectious waste storage if not provided elsewhere. 333-535-0260 (5)(a)
- Recycle storage if part of hospital operations. 333-535-0260 (5)(a)

A hand wash station including: 333-535-0260 (5)(a)

- Hand wash sink
- Hot & Cold water supply
- Faucet that facilitates easy on and off mixing capabilities without use of hands.
- Single use paper towel dispenser
- Soap Dispensers

- Soiled holding rooms are intended for temporary holding of soiled materials. Clinical sinks and work counters are not required in rooms used only for temporary holding of soiled materials. If the flushing -rim clinical sink is not provided, facilities for cleaning bedpans shall be provided elsewhere. 333-535-0260 (5)(b)

## CLEAN UTILITY OR CLEAN STORAGE:

YES NO NA

Each patient care unit shall include or have direct access to a clean utility room or area open to the corridor containing a: 333-535-0260 (4)

- Work Counter
- Hand-Washing Station
- Facilities for storage and distribution of clean and sterile supply materials.
- If the room is used for clean storage only, the hand-wash sink may be omitted.
- If the utility area is open to the corridor, all supply cabinets shall be fully enclosed.

## HOUSEKEEPING CLOSETS:

YES NO NA

In addition to closets noted in other sections of these rules sufficient housekeeping closets shall be provided to serve all areas of the hospital.  
333-535-0260 (7)

- (1) Housekeeping closet provided on each floor. 333-535-0260 (7)(b)

Each housekeeping closets must have:

- Floor sink or service sink 333-535-0260 (7)
- Storage space for janitorial equipment, cart and supplies located in each.  
333-535-0260 (7)
- A minimum of 35 SF. 333-535-0260 (7)(a)
- If practical, a hand-washing station shall be provided proximate to the housekeeping closet. 333-535-0260 (7)(c)